

Michigan Association of Professional Court Reporters
P.O. Box 366
Pinckney, Michigan 48169

Spring Convention

March 17-18, 2017



Available
1.05 CEUs

Somerset Inn
Troy, Michigan

MAPCR Convention March 17-18, 2017

Michigan Association of Professional Court Reporters



Registration Form

Please fill out and return to: MAPCR
P.O. Box 366, Pinckney, MI 48169 • Phone: 734.498.2627, Fax: 734.498.8415

REGISTRANT INFORMATION

Name _____ First-Time Attendee? Yes No

Certifications (CSR, RPR, etc.) _____

Company/School/Court _____

Home Address _____

City/State/ZIP _____

Phone _____

Email _____

Dietary Restrictions _____

REGISTRATION FEES

Registration fees include sessions, refreshment breaks, and meals for that day. Early registration rates apply to all registrations received by the office no later than March 12, 2017. All registrations received after March 12, 2017, will be charged a \$25 late registration fee.

FULL CONFERENCE: 1.05 CEUs

	Member	Nonmember
Professional	<input type="checkbox"/> \$195	<input type="checkbox"/> \$305
Student Rate	<input type="checkbox"/> \$75	<input type="checkbox"/> \$105

(Students: If four or more register together, the fee will be reduced to \$65/person.)

FRIDAY ONLY: .30 CEUs

	Member	Nonmember
Professional	<input type="checkbox"/> \$125	<input type="checkbox"/> \$230
Student Rate	<input type="checkbox"/> \$50	<input type="checkbox"/> \$80

SATURDAY ONLY: .75 CEUs

	Member	Nonmember
Professional	<input type="checkbox"/> \$165	<input type="checkbox"/> \$270
Student Rate	<input type="checkbox"/> \$60	<input type="checkbox"/> \$90

FULL CONFERENCE + JOIN

Become a Professional Member **\$295**
(Includes one-year membership, registration, all materials, refreshment breaks, and Saturday lunch.)

First-time members only; no renewals, please.)

****Out-of-state attendees are granted our member rate if they are a current member of their state court reporting association.****

Check Sessions You Plan on Attending:

- | | |
|---|---|
| <input type="checkbox"/> Punctuation | <input type="checkbox"/> Steno Swap |
| <input type="checkbox"/> CaseCat Training | <input type="checkbox"/> Briefly Speaking |
| <input type="checkbox"/> Eclipse Training | <input type="checkbox"/> A to Z |
| <input type="checkbox"/> ProCat Training | <input type="checkbox"/> Tech Tips |

Extra Options:

Saturday Lunch - \$35

Yes, I would like an additional lunch ticket for a guest.

of tickets _____ @ \$35 = \$ _____
(Professional and Student registration includes Saturday lunch.)

Realtime Contest - \$25 \$ _____

Helping Hands Scholarship Donation:

\$50 \$75 \$100 Other \$ _____

PAYMENT INFORMATION

TOTAL: \$ _____
(add \$25 if after March 12th)

Please add the section totals and place sum in space provided above.

Money Order Check Visa MasterCard:

Card #: _____

Exp. Date: _____ 3-Digit Code: _____

Street Number: _____ ZIP Code: _____

Signature: _____

Date: _____
Please make checks payable to MAPCR. **EARLY REGISTRATION DEADLINE is March 12, 2017.** All registrations received after March 12, 2017, will be charged a \$25 late registration fee. Please note: No refunds after **March 12, 2017.** Questions? Call the MAPCR office at 734.498.2627. Return registration form and payment to: MAPCR, P.O. Box 366, Pinckney, MI 48169 Fax: 734.498.8415. You can also register online at www.mapcr.org.



Convention Agenda

Friday, March 17th

9:30 a.m. to 12:00 p.m.

Board Meeting

2:00 p.m. - 3:30 p.m.

Board 101 Training

5:15 p.m. - 5:45 p.m.

Realtime Contest

6:00 p.m. to 7:30 p.m.

Eliminate Pain and Increase Productivity!

Julie Donnelly, Pain Management Speaker

Imagine a pain management speaker who could come in and actually help your audience eliminate

pain and increase productivity... Professional speaker and muscular therapist Julie Donnelly's presentations deliver exactly this, helping attendees discover new techniques for releasing muscle tension and increasing flexibility. (.15 CEU)

7:45 p.m. - 9:15 p.m.

Eliminate Pain and Increase Productivity! Continued...

Julie Donnelly, Pain Management Speaker

(.15 CEU)

Appetizers and a cash bar will be available throughout the Friday evening session.

Saturday, March 18th

8:00 a.m. to 8:30 a.m.

Continental Breakfast & Registration

8:30 a.m. to 9:30 a.m.

Punctuation - Common Sense & Clarity - (.10 CEU)

Brenda Rogers Fiscus

A one-hour presentation going over the fun and pitfalls of the world of punctuation from the perspective of court reporting with an eye toward clarity, followed up by a fast-paced game of Jeopardy.

9:30 a.m. - 10:00 a.m.

Break with Vendors

10:00 a.m. - 12:00 p.m.

Software Training - (.20 CEU)

Pam Szczecinski - Case Catalyst

What could you be writing? The goal is to keep editing to a minimum. The more you can do when you write will save you editing time later. Knowing what's available and where to find it and what it does is key to a successful translation. Get some help with your numbers, email & web addresses, capitalization of words and phrases, and an alphabet for finger spellings.

Cathy Logan - ProCAT

Learn how to make the most of your software and new features available to you from ProCAT. Here are a few of the things you will be learning: New features in version 16; How to use Remote Editing; Litigation support using CasePad with iPad; Using your router for Litigation Support and Denoto; Instantly mail your transcripts to clients using Archive Wizard's ProCAT Mailer; How to share transcripts with co-workers or scopists using DropBox; New number conversion; New Columnar Indexing; Create steno outlines for any symbol such as the Euro mark; Create condensed and word indices in PDF; Dual-channel audio recording; Dock your panels in realtime; Creating excerpts in order to keep your steno and audio intact; Recording macros; Have all questions answered and much more.

Brenda Rogers Fiscus - Eclipse

Brenda Rogers-Fiscus, a certified Eclipse trainer and 20+-year Eclipse user, will cover many aspects of the Eclipse software, including often overlooked features in user settings, Connection Magic tips, and the latest changes in Version 8.

Steno Swap - (.20 CEU)

Kelli Werner, Moderator

Come share your briefs and a list of what you need briefs for.

12:00 p.m. to 1:15 p.m.

Lunch, Vendors & Business Meeting

1:15 p.m. to 2:45 p.m.

Software Training - (.15 CEU)

Pam Szczecinski - Case Catalyst

What makes a great include file? Don't let your title pages, certificate pages, and parentheticals slow you down. With the use of tables, fields, conflicts and scan-stops make them the best they can be. Decide which is a better way to insert the text into the transcript

Cathy Logan - ProCAT

Continued...

Brenda Rogers Fiscus - Eclipse

Continued...

Briefly Speaking - (.15 CEU)

Sharon Kandt

Calling all students writing 60 wpm or nearing that elusive 225 wpm. Learn to write cleanly and effortlessly. Tackle those pesky six-word phrases and common four- and five-syllable words and learn to incorporate these alternatives into your current system.

2:45 p.m. to 3:00 p.m.

Break with Vendors

3:00 p.m. to 4:30 p.m.

Software Training - (.15 CEU)

Pam Szczecinski - Case Catalyst

Editing can be very time-consuming when there are a lot of corrections to make. Knowing what the software has available to cut that time down is as important as writing the job. This session will explore what features get overlooked and how and when to use them.

Cathy Logan - ProCAT

Brenda Rogers Fiscus - Eclipse

Machine Shorthand - A to Z - An Introduction to Stenographic Theory - (.15 CEU)

Jon Moretti, Moretti Group

A to Z is a FREE eight-week "pre-theory" program designed to get people interested in our profession and enrolling to court reporting school. It is designed as a turnkey program that anyone can teach: officials in their courthouse, freelancers in their dining room, firm owners in their office, associations in a town library, school personnel in their classroom. Since this is an introduction only, there will be no homework to collect and no tests to be given by the program leaders. Come learn more and give Jon your thoughts and feedback.

4:30 p.m. to 4:45 p.m.

Break with Vendors

4:45 p.m. to 6:15 p.m.

Tech Tips with Pam - (.15 CEU)

Pam Szczecinski

Come learn how to buy the right PC, discover the best add-on software to use on your computer that makes your job easier, and great apps for your iPhones and Android phones.

Other Information

Eleventh Annual MAPCR Realtime/

Realtime Contest (up to .25 PDC possible)

The contest will consist of two five-minute dictations, a Literary component at 200 wpm and a 2-Voice component at 225 wpm. The Literary shall consist of a solid matter dictation of unspecified topic. The 2-Voice shall be a testimony dictation with Q's and A's neither counted nor read. The percentage of accuracy to qualify is 95%. No contest will be rated that has more than 5% of errors. Grading will be done in accordance with NCRA's What is an Error? guidelines for the CRR test. You will need to turn in a flash drive with the test on it so it can be printed out and corrected. Any writer of shorthand who is a member of MAPCR in good standing for the preceding two years is eligible to compete. Please register on the convention registration form. Per NCRA, qualifiers are eligible to receive 0.25 PDC per leg. An individual may only receive a maximum of 1.0 PDC per three-year NCRA cycle.

Other contest rules and regulations will be provided at the convention. If you would like to see the complete list of contest rules, please contact the MAPCR office at 734.498.2627 or go to our website at www.mapcr.org. **The fee is \$25 and must be paid by the registration deadline. There will be no onsite registration.**

Conference Attire

Casual wear is appropriate throughout the convention. Room temperature is always hard to control so you may want to bring a sweater in case you get chilly or have the option to remove the sweater in the event the room is too warm.

What to Bring

Bring your equipment to the software training sessions. Remember to bring your business cards. You never know who you might network with.

Hotel Information

Somerset Inn

2601 West Big Beaver Rd.

Troy, MI 48084

248-643-7800

www.somersetinn.com

Check-In Time

The hotel's check-in time is 3:00 p.m. Room assignments prior to that time are on an availability basis.

Check-Out Time

The hotel's check-out time is 12:00 noon

To make your reservation, please call 248-643-7800. The MAPCR room rate is \$99++ per night. Remember to mention MAPCR when making your reservation. The cutoff date for room reservations is **February 27, 2017**. Any reservations received after this date, will be accepted on a space or rate available basis.

Parking

Complimentary